



Dear New Valued Freight Vendor:

Over the past year Oldcastle has been investing in ways to improve our payment processing and procedures. We would like to gain your cooperation in these efforts.

One advantage we now have is ACH payment distribution. ACH enables us to get your money to you within the scheduled terms without the time delay that mail adds. Upon the payment distribution from Oldcastle, vendors will see their funds in their accounts within 2-3 business days. Please complete the attached ACH payment request form, including a valid e-mail address, which will be used to send payment distribution notifications.

All carrier invoices are processed and paid from the Oldcastle rate schedules or per Oldcastle rate confirmations. These rates are pre-determined prior to the load picking up or negotiated prior to the shipping season. There is no accessorial or fuel surcharges in these rates at this time. All rates are based on flat rates per truckload.

Oldcastle Lawn & Garden payment term options are as follows;

- 14 day 1% discount\*
- 30 days no discount

If a payment terms form is not received, your terms will automatically be defaulted to the Month 2 Day 1 option.

Company \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

As always, please call if you have additional questions.

Sincerely,

Oldcastle Accounts Payable

\* Terms are from the date of the receipt of the POD and invoice